Crail Community Events

3rd February Meeting

Agenda

Volunteers needed

Set up and take down

Help post to go out a few weeks before

Managing car park

Ask the scouts or Round table

Raffle tickets , everyone to sell some each and available online and shops

Funding

Application is in for the windfarm , fife council waiting for application form ( This is now in hand ) , settlement trust application is in ( cost of half price wrist bands for school kids ) Helen main ( funding for our own stage , easy up marquee and community pa system )

Bands and stage times

Looking to add one more band, Megan to contact one and fiona looking at some other options

Stalls booked

17 so far, still need a jam company and kelvin to talk to Barnetts for bread

Site Plan

Few changes made to fit in dog show, dog show registration will be at bottle or bake stall

Charity Spaces:

Speak to guide dogs ( stall space and judging dog show )

Lifeboat

Bear named buttony ( Lynsey going to contact )

1st responders

Air ambulance ( fiona contacted )

Traffic Management

* Supervising field as above
* Blocking off road both sides too be done , loading bay outside hall
* Signs and cones Valencia getting contact, food fest possibly used AA
* Parade and barriers Slow signs at car park , usual barriers at road closures , signs directing to field for car park

Car Parking

* Disabled car park at grave yard
* Loading outside hall
* Stall holders move to field
* Public field

Dog show and dog stalls

* Categories Puppy , golden oldie, Handsome and pretty
* Cost to enter £1
* Prizes Rosettes and treat bags
* Judges guide dog and dog stall holders
* Stalls Megan going to contact

Safety and day management

* Communication walkie talkies, we have 4 Valencia checking if food festival have some
* Visibility order bright t shirts and Fiona to brand
* Point of contact site plan online with contact details , qr codes throughout site

T shirts, lanyards Bright t shirts with event crew on back

1st aid, fire procedures Fiona, Lynsey and Stacey joining the festival 1st aid training . Order fire extinguishers to be kept in the bar and beside stage .

Power and generators To check size needed with sound engineer

Bad weather plan

Advice to bring an umbrella , wellies and waterproof jacket . High winds will look at weather in run up

Raffle

* Local Prizes needed
* Collections from stall holders

Shed Update complete by end of march been to cold for concrete

Easter need another bunny volunteer and try get donations for food

Other items for discussion

Primary kids dressed up for crowning and increase excitement for the kids

Fiona to ask line dancers

Sponsorship ?

Stall holders attending

East Neuk Spirit Company

Fido

Molvino

The Tiffan

Fife Honey

Fudge Lass

Kingsbarns Distillery

Spice Harmony

Fib Whiskey

Cairn o mohr wine

Scottish Macaroons

We do Chocolate

Bubble Bar

Jakes Street food

Broughty Blends

Reilly’s

Budds Bites

Mr Softy

Flame Fresh Pizza

Tipsy Tans

Futtle

Costs

Bands £1500

Licenses £150

Bins £300

Table , traffic cones , picnic benches £900

Sound Engineer £650

1st Aid Cover £100

Pipe Band £100

Toilets £200

Tents and Gazebos £500

Wrist band Sub £500

Other £400